

## Access to Work and Reasonable Adjustments Guidance

- HR and Occupational Health should know the law on reasonable adjustments, so they should be able to help you and your Manager with any known adjustments needed.
- You can also ask Access to Work to come into your workplace to help you figure out possible adjustments that could work for you.
- You'll have to contact [Access to Work](#) yourself, but we recommend discussing this with your Manager in advance of contacting Access to Work.
- There is a time limit for getting maximum funding, if you are starting a new job for a new company, so it needs to be accessed fast. Your Manager and HR may not know too much about Access to Work.
- There are provisions for self-employed and small companies too, so you could check the website as guidance changes regularly.